



Heritage Center Advisory Board Meeting
May 21, 2014

AB Members Present: Judy Baxendale, Brenda Clausen, Charlotte Cox, Kathy Houston, Jenny Martin, Greg Waldron, Pete Wright

AB Members Absent: Erich Mille, Rod Young

City Staff Present: Susan Gregory, Director;
April Callaway, Office Administrator Supervisor

Guests Present: None

Call to Order: Judy Baxendale called the meeting to order at 10:30 a.m. and welcomed everyone.

Minutes: The April 23, 2014 minutes were approved on a motion by Kathy Houston and seconded by Charlotte Cox.

Special Recognition: None

Citizen Comments: None

Committee Reports:

A. Yard Sale and Car Show

We had our first meeting and decided to follow the procedure as in past years. The next meeting is on Thursday, June 5th at 11:00. The decision was made that all helpers will wear red t-shirts. We need a list of volunteers and then we'll allocate the schedules at the June 5th meeting.

Unfinished Business:

A. Senior Center Accreditation

The Peer Reviewer will be coming to the Center on Monday, June 30 and Tuesday morning, July 1st. She is from Kodiak, Alaska and is here to help us achieve and finalize the accreditation process as she has gone through this before for her Center. As she wants to meet with the Advisory Board, we will change our June Board Meeting date to be June 30 at 12:00 instead of our regularly scheduled date and time.



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B. Visit Community Businesses

Kathy visited with Matt at Mimi's Café. He was very positive and will post our flyer in their break room. She also revisited with Kelly Services and they still had our flyer on their board. Kathy mentioned that she keeps her Board binder in her car so it is easier to stop at a business. Director Gregory will be at Olympus Ranch today to provide information regarding the Center during their Health and Resource Fair. Susan will also check with her contacts at IHC to determine what would be the best places to post information. Susan will also check with SelectHealth to see if there is any information that we can share with them.

C. Pool Room

Pete reported there are still concerns by the participants that utilize the billiard tables about having the tables moved to a different room sometime next year.

New Business:

A. Strategic Planning Meeting Review

Steve Hirasi has sent the results from our meeting. Greg volunteered to head a sub-group to review the suggestions made at the Strategic Planning Meeting and also the recommendations made by Accreditation Committee. The sub-group will review the information and condense into related sections to help focus on short- mid- and long-term goals. The sub-group will consist of 5-7 members. Brenda Clausen volunteered to help.

Director's Report:

Director Gregory reported that the Summer Family Concert will be on Monday, June 9th at 7:00. Appreciate the help of the board with the yard sale and also the accreditation. Suggest two weeks prior to the yard sale, the board take flyers to post in their clubhouse or church buildings. Director Gregory is still looking into purchasing a new vehicle starting in July and plans to have volunteer drivers. The Volunteer Banquet will be held on Monday, July 7th. There are free concerts on Tuesday at Murray Park. On July 1st, the Center bus will be available so participants can come to the Center, purchase a box lunch and ride the bus over to Murray Park for the concert. We are still looking for volunteers to help in the kitchen for our Monday brunch. We have a new volunteer to help with gadgets (phone, tablet, computer, etc.) on Thursday afternoon as part of their school project.

The next regular board meeting will be held on **Monday, June 30, 2014 at 12:00**. There being no further business the meeting adjourned at 11:35 a.m. on a motion by Judy Baxendale and seconded by Kathy Houston. Minutes recorded by April Callaway.